PREVENTIVE MEASURES TO REDUCE THE RISK AND SPREAD OF COVID-19

Due to the deteriorating epidemiological situation, and in order to reduce the risk of spreading the infection any further, it is recommended to follow the measures listed below which will be in effect from 10 September 2020:

General rules regarding the movement and stay in common interiors of CTU FEE

- It will be mandatory to wear some sort of respiratory protective equipment (nose, mouth), i.e. veil, respirator, mouthpiece, scarf, shawl in all common interiors of FEE facilities.
- In order to keep record of who is entering FEE premises, faculty and staff are asked to use their ID card or chip whenever entering and exiting FEE facilities.
- For the purposes of activities with an increased risk of infection (especially teaching), it is possible to request respiratory protection (mask, respirator, protective shield) and disposable gloves so as to ensure a conducive environment for teachers.
- Records must be kept of all external visitors by notifying the gatehouse of who is visiting as well as their telephone number in the event they need to be contacted due to contact tracing.
- There will be a ban on the entry of people with more severe symptoms of respiratory diseases, in particular, symptoms including a loss of taste, smell and fever, into all FEE facilities. However, a slightly elevated temperature alone is not a reason to impose quarantine on anyone he or she has had contact with in recent days. Quarantine measures will be decided by the relevant hygienic station.
- Students and staff will be required to have their temperatures taken if and when it is deemed necessary.
- Increased hygienic measures including disinfecting hands at the entrance, continuous disinfection of work surfaces, continuous disinfection of the entrance / handles, frequent hand washing will all become obligatory. There are several disinfection stations in FEE buildings. Over the coming days, these sites will be expanded with even more locations.
- Enabling a special regime for risk groups of people (age over 70 years, overweight, other health complications) according to the agreement with their direct superior.
- Collective meetings will take place in masks and in areas where it is possible to maintain a distance of 1.5 m.
- A rule for holding meetings: The meeting convener will create a list of all participants in the meeting, which will be kept for 1 month. Participants who are not FEE employees or students must provide a telephone number where they can be reached.
- Work with open windows if weather conditions allow.

- Managers may set an ad hoc regime (e.g. home office) for certain areas (offices, technical workplaces, etc.) where tight workspaces or people from risk groups work so that daily operations are not disrupted.
- It is encouraged to use contactless methods of payment.
- Students and employees are advised to avoid visiting extracurricular activities in areas with an increased risk of infection (nightclubs, clubs, etc.)
- Continue monitoring current government regulations and so-called traffic lights and comply with the above measures.

Mass events

- Compliance with the currently valid measures of the Ministry of Health of the Czech Republic for mass events and regulations of the Dean of the Faculty.
- If conditions allow, minimize the risk of transmission between different study groups by holding joint lectures via distance learning.
- Study groups should, if possible, remain closed and should not mix.

Procedure for symptoms of a viral disease

Employees and students who show even mild symptoms consistent with COVID-19, especially a body temperature of 37 ° C or higher, a cough, dyspnoea, indigestion, a loss of taste or smell, or general weakness must report this to their general practitioner and send an e-mail message to the Dean's Secretariat. This is in accordance with Section 106, Paragraphs 3 and 4 of the Labor Code for employees and in conjunction with Section 391, Paragraph 4 of the Labor Code. Students must also report any suspicious symptoms and an extraordinary (occupational) medical examination may also be ordered pursuant to Section 12 of Decree No. 79/2013 Coll.

People with symptoms of an infectious viral disease must seek medical help and will not be allowed to enter the premises of any of the FEE facilities. If faculty and staff are temporarily unable to work, they may fulfill their work or study duties from home (home office, teaching by electronic means, self-study).

The above-mentioned preventive measures are effective from 11 September 2020 until further notice.

Thank you all for your ongoing cooperation, adherence to all rules and responsible behavior.

Ing. Kateřina Chocová

Qualified in risk prevention

Certificate No TEP / 139 / PREV / 2019

and PO at CTU FEE