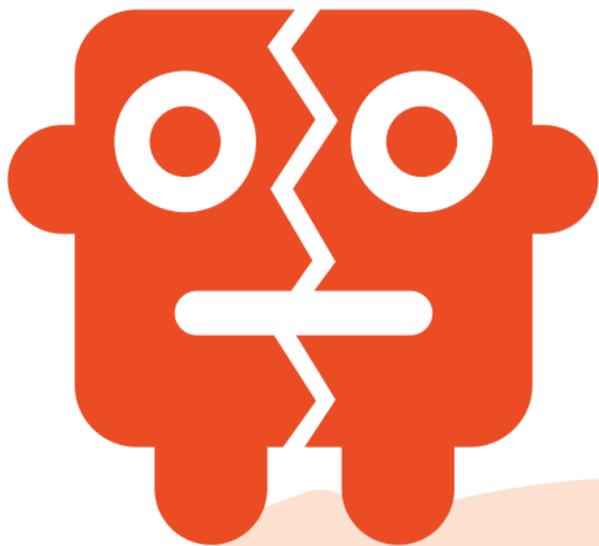




**I WANT TO DO  
SOME IRONING**

---

**CHCI ŽEHLIT**



**THE IRON  
DOES NOT WORK**

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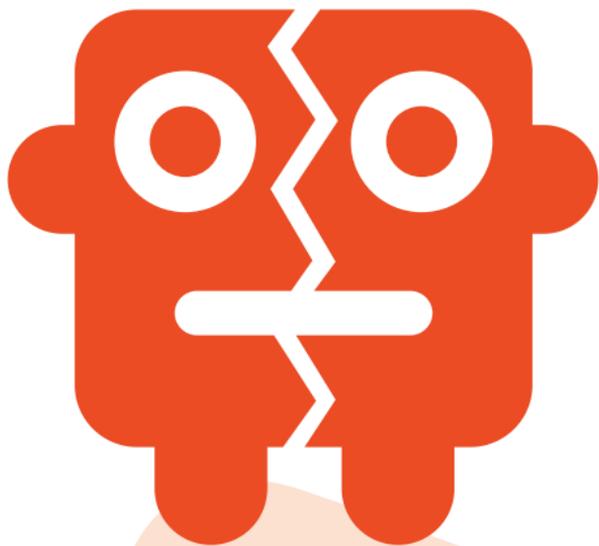
**NEFUNGUJE**



**I WANT TO USE  
A VACUUM CLEANER**

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**CHCI VYSÁVAT**



**THE VACUUM CLEANER  
DOES NOT WORK**

---

**NEFUNGUJE**



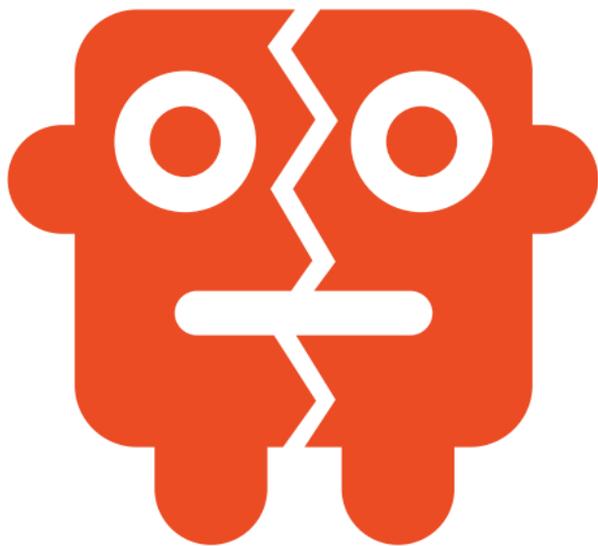
**WASHING MACHINE**

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**PRAČKA**

**1/2 hr for CZK 15**

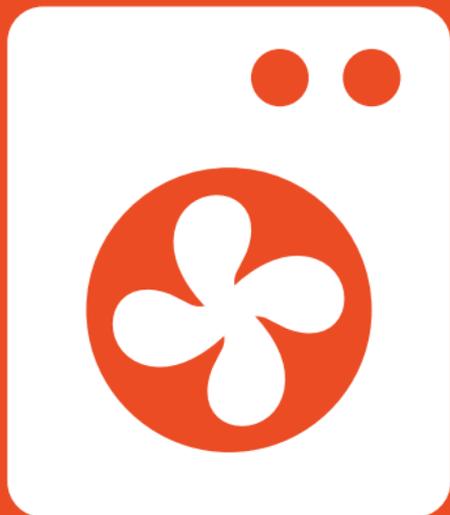
**1 hr for CZK 30**



**DOES NOT WORK**

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**NEFUNGUJE**



**DRYER**

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**SUŠIČKA**

**1/2 hr for CZK 10**

**1 hr for CZK 20**



**DOES NOT WORK**

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**NEFUNGUJE**



**STUDY ROOM**

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**STUDOVNA**



The receptionist will give you the key.  
Alternatively, use your card. You can find  
the room indicated as on this card.



**CHANGING YOUR  
BEDLINEN**

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**VÝMĚNA LOŽNÍHO  
PRÁDLA**

# 2x IN MONTH

This service is free-of-charge.

Takes the covers off the mattress and the blankets and put them together with the bedsheets. Takes them all, with your dormitory registration card, to the matron, to the room indicated as on this card. A notice will inform you where the room is. The dates for changing your bedlinen are displayed on the matron's office or at the reception.



**INTERNET**

# CZK 800 PER SEMESTER

An internet connection is available in each dormitory. You get access via the internal self-administration for your dormitory/block. Information about representatives of the internal self-administration can be found on the dormitory notice board.



**CHANGING YOUR ROOM**

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**ZMĚNA POKOJE**

I want to share a room with someone else	Chci bydlet s někým jiným
I want to go to another dormitory	Chci na jinou kolej
I want to have a single room	Chci bydlet sám
I want to reserve a room for the summer	Chci si rezervovat pokoj na léto
I want to make a reservation for another year	Chci rezervovat kolejna další rok

All changes of rooms and dormitories should be discussed with the dormitory manageress. Find her in office hours, and she will help you to deal with the administrative procedures.



**THEFT**

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**KRÁDEŽ**

Computer	Počítač
Telephone	Telefon
Jacket	Bunda
Bag	Taška
Books	Knihy

If your things were stolen from your room, it is necessary to phone the Czech police on telephone number 158 – free-of-charge. Until the Czech police arrive **DO NOT HANDLE ANYTHING IN THE ROOM!** Also announce the incident to reception. In office hours, inform the manageress of the dormitory/block.



**MALFUNCTIONS  
AND DEFECTS**

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**ZÁVADY**

There is a leak in the toilet	Záchod teče
The tap in the washbasin is leaking	Teče kohoutek na umyvadle
The shower is blocked	Ucpaná sprcha
The lock is broken	Rozbitý zámek

If you observe a malfunction or a fault in the equipment in your room, or in the social areas, please announce it without delay either via internet to [www.suz.cvut.cz/intranet](http://www.suz.cvut.cz/intranet), where you need to register first, or write it down in the Book of Malfunctions and Faults at reception.



**DAMAGE**

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**POŠKOZENÍ**

Torn covers	Roztrhané povlečení
A broken window	Rozbité okno
A broken doors and cupboards	Rozbité dveře Rozbité dvířka u skříňky

If you break something that is the property of the dormitory/block, it must be announced directly to reception, when the manageress is not on duty. Damage to SFA property has be to paid for. Therefore, please behave in such a way that incidents of this kind do not occur.



**CLEANING  
OF PUBLIC SPACES**

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**ÚKLID SPOLEČNÝCH  
PROSTOR**

Showers	Sprchy
WC	WC
Kitchens	Kuchyňky
Corridors	Chodby
Classrooms	Učebny
Social Rooms	Společenské místnosti
Washrooms	Prádelny
Drying Rooms	Sušárny

Public spaces are cleaned by a cleaning company. If you are dissatisfied with the cleaning of the public spaces, address the manageress of the dormitory in office hours, or wrote your comments in the Book of Malfunctions and Faults at reception.



**VISITORS**  
**NÁVŠTĚVY**

# CZK 25 PER NIGHT

Every accommodated student is allowed to have visitors. Visitors may stay overnight. This service is available for a charge of CZK 25,- per night, and can be guests can be received for a maximum of 10 nights in one calendar month, after 1.00 a.m. If the visitor is not a citizen of the Czech Republic, she/he must duly fill in a registration form and present valid travel documentation (a passport). Visitors are allowed to stay for not more than three successive nights in the same room (cell). You will be held responsible for the behaviour of your visitors.



**10 PM – 6 AM**

**NIGHT-TIME PEACE  
AND QUIET**

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**NOČNÍ KLID**

I cannot sleep	Nemůžu spát
I cannot study	Nemůžu se učit

If the noise is unbearable, and there is no peace and quiet even after discussions with your colleagues, the only solution is to give the number of their room to reception, or directly to the manageress. People persistently causing a disturbance can be excluded from the dormitory.



**RESERVING  
SPORTS FACILITIES**

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**REZERVACE  
SPORTOVIŠTĚ**



Make a reservation at reception,  
according to the price list.

