

Double degree with NTUST

Step-by-step guide for CTU students

1. Select topic of interest

- <https://docs.google.com/spreadsheets/d/1p2DpkelAX9a8fyLEffTkZrqrYRWW1OhonoBjJ5CDHgE/edit?usp=sharing>

2. Ask CTU and NTUST supervisors if they are interested in your supervision

- If so, ask both to sign “*Advisor agreement.doc*”
 - <https://drive.google.com/file/d/0B2bLWu40O0bVLWIkzM0xKVmxzVXM/view?usp=sharing>
- Signature is not needed for application submitted to CTU, but it must be attached for electronic application at NTUST, which is typically 5-10 days after CTU deadline.

3. Submit application form to coordinator at CTU by 15/3 or 15/10

- More details at: <http://www.fel.cvut.cz/cz/education/abroad/taiwan.html>
- <https://drive.google.com/file/d/0B2bLWu40O0bVLMnFka2ZPQmQ2cUk/view?usp=sharing>

4. Interview

- You will be invited for interview at CTU (email sent by CTU coordinator)
- The interview is organized within few days after the application submission deadline (typically one to three working days after the CTU deadline)

5. Students accepted by CTU complete application at NTUST by 30/03 or 30/10

- <http://admissions.ntust.edu.tw/oia4>
 - If you plan to go to Taiwan for winter semester, complete the application by 30/03
 - If you plan to go to Taiwan for summer semester, complete the application by 30/10
 - You will study at Department of Electronic and Computer Engineering
 - Select this department in the application form
 - As a referee, provide: prof. Ray-Guang Cheng, DECE, NTUST, Taiwan, crg@mail.ntust.edu.tw
Tel: 886-2-27376371
- Complete “*DD ApplicationForm_NTUST_for CTU students.pdf*” and upload it
 - <https://drive.google.com/file/d/0B2bLWu40O0bVLSGR5dXNka3VBejA/view?usp=sharing>
- Upload “*Advisor agreement.doc*” (see Step 2)
- Apply for accommodation during the application process
- You will be officially informed about acceptance by NTUST within one month

6. After acceptance by NTUST, start visa process, manage flight and travel

- Summer semester starts in February, Winter semester in September (check accurate dates at <http://www.admission.ntust.edu.tw/home.php>)
- You should arrive roughly one week before semester start to manage all administration and settle down, but the sooner the better
- You should wait for visa before buying ticket

7. Consider possibility of paid Summer/Winter internship in ITRI (Taiwan Research Institute)

- Available only for some fields
- ITRI covers housing during internship, flight, and provides monthly salary
- Contact assoc. prof. Zdenek Becvar (zdenek.becvar@fel.cvut.cz) for more details.

8. Apply for CTU scholarship

- *Details to be completed...*

9. Select courses to be studied at NTUST

- At least three courses for each semester + two zero credit seminars
 - You have to pass both zero credit seminars + three courses in total to get NTUST diploma, but it is recommended to pass one more course in the first semester to fulfill credits at CTU.
- Discuss courses with supervisors at CTU and NTUST
- With reduced list of courses, visit the coordinator Zdenek Becvar who will confirm your selection
- Then, ask the vice dean for master studies for official approval

10. Prepare documents you will need at NTUST

- Passport + copy of the passport
- Two photos (passport format)
- Certificate of Enrollment at home university
- Original diploma (Bc)
- Original transcript of records in English (Bc+MSc) – ask at study office at CTU for this
- Confirmation (in English) of medical and accidental insurance covering whole stay starting from the date of entry into Taiwan.
- One authenticated financial statement and its photocopy showing minimum amount of 4,000 USD to cover your study in Taiwan
- Health certificate from your doctor
- Prepare a Credit Transfer Form

11. Study at NTUST

- You still have to sign in to every semester at CTU!
- Do not forget to sign up for diploma thesis at CTU in the second semester of your stay at NTUST!
- For each semester, you still have to fulfill requirements to pass to the next semester at CTU (20 ECTS, it is approx. 6 NTUST credits plus zero credit seminar)
- Defend thesis at NTUST

12. Bring transcript of records from NTUST to CTU (study office at FEL)

13. Defend your thesis at CTU and pass state exam

Anytime you are not sure what to do, send email to the coordinator (zdenek.becvar@fel.cvut.cz)