

# SKKU Exchange Student Program

## Information/Fact Sheet: 2013 Spring Semester

General & Contact Information	
Office Name	SKKU OIA (Sungkyunkwan University Office of International Affairs)
Campuses	<ul style="list-style-type: none"> <li>■ Humanities and Social Sciences Campus (Seoul)</li> <li>■ Natural Sciences Campus (Suwon, Gyeonggi-do)</li> </ul>
Contact Information	<ul style="list-style-type: none"> <li>■ <b>Kyuseok (Mick) Kim (incoming mobility coordinator)</b> Tel: +82-2-760-0025 / Fax: +82-2-760-0159 / Email: <a href="mailto:mickim84@skku.edu">mickim84@skku.edu</a></li> <li>■ Hyunyoung (Christine) Park (outgoing mobility coordinator) Tel: +82-2-760-0152 / Fax: +82-2-760-0159 / Email: <a href="mailto:chrisphy@skku.edu">chrisphy@skku.edu</a></li> <li>■ Yeon Koo (Ian) Lee (housing manager) Tel: +82-2-760-0154 / Fax: +82-2-760-0159 / Email: <a href="mailto:living@skku.edu">living@skku.edu</a></li> </ul>
Official Website	<a href="http://www.skku.edu/eng">http://www.skku.edu/eng</a> ( <a href="#">Quick Link</a> )
Office Address	Office of International Affairs (# 90212), International Hall, Sungkyunkwan University, 25-2, Sungkyunkwan-ro, Jongno-gu, Seoul 110-745, South Korea

Application Information	
Online Application	<p>Apply online at: <a href="http://www.skku.edu/e-home-s/inter_app/hsig1076.jsp">http://www.skku.edu/e-home-s/inter_app/hsig1076.jsp</a></p> <p>* No hardcopy is required; may be required if necessary. * Online application system works best on Internet Explorer, Firefox, and Chrome; may not work on Mac.</p>
Required Documents	<ul style="list-style-type: none"> <li>■ Legitimate Photograph (3 by 4 cm preferred)</li> <li>■ Photocopy of valid passport with personal identification page</li> <li>■ Certificate of enrollment for the degree the applicant is currently seeking</li> <li>■ Transcript with cumulative academic records for all courses have been taken</li> <li>■ Certificate of financial support (more than 10,000 USD or equivalent) or certificate of scholarship</li> </ul> <p><i>* All supporting documents are to be uploaded on the online application website.</i></p>
Application Period	<ul style="list-style-type: none"> <li>■ Spring semester: September 1st ~ November 15th</li> <li>■ Fall Semester: March 1st ~ May 15th</li> </ul> <p><i>* Contact us in advance to make a request for the late application; late application may not be accepted. * Student nomination should be informed to us within the online application period above.</i></p>
Duration of Exchange	1 semester or 2 semesters
Eligibility	<ul style="list-style-type: none"> <li>■ Official nomination from home university</li> <li>■ Completion of at least one year of study and be continuing towards a degree at their home institution</li> <li>■ GPA (Grade Point Average) above 2.7 / 4.0 or 3.0 / 4.5 or 3.3 / 5.0</li> </ul>

Exchange Student Orientation	
Date	February 28, 2013 (subject to change with prior notice)
Contents	Buddy Program, Course sign-up, Korean Language Course, academic calendar, housing, campus life, etc.
Expected Arrival Date	
Exchange students are required to arrive a couple of days earlier than designated move-in date in order to participate in the orientation. <i>* Exact expected arrival date will be notified by exchange student handbook.</i>	

Academic Calendar	
Academic Semesters	<ul style="list-style-type: none"> <li>■ Spring Semester: March 4 ~ June 21, 2013 (16 weeks: exact date will be notified to accepted students)</li> <li>■ Fall Semester: September 2 ~ December 20, 2013</li> </ul>
Academic Year	March 4, 2013 ~ February 28, 2013

### Course Information

Course Catalog	Course catalog is available at <a href="http://www.skku.edu/eng">http://www.skku.edu/eng</a> > academic > course catalog <i>* Please note courses may subject to restriction; not all courses presented are available for exchange students.</i>								
Course Sign-up	<p>■ Spring semester: in February    ■ Fall semester: in August</p> <p><i>* Course sign-up period and method will be notified to accepted students</i></p> <p>□ The following areas are subject to specific course restrictions: SKK GSB (Graduate School of Business) / SKK GSC (Graduate School of China) / Professional Graduate Schools (including Evening MBA, TESOL / Graduate School of Education / Graduate School of Law / Graduate School of Governance / School of Medicines / School of Pharmacy / * Global Business Administration / * Global Economics</p> <p><i>* Please be informed that SKKU has two types of business administration and economics:</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">School of Business Administration</th> <th colspan="2">School of Economics</th> </tr> </thead> <tbody> <tr> <td>Global Business Administration</td> <td>Business Administration</td> <td>Global Economics</td> <td>Economics</td> </tr> </tbody> </table> <p><i>* Courses in Global Business Administration and Global Economics major may open to exchange students, provided applicants meet the criteria each department provides; details are to be sent with a separate email; contact us for additional information.</i></p>	School of Business Administration		School of Economics		Global Business Administration	Business Administration	Global Economics	Economics
School of Business Administration		School of Economics							
Global Business Administration	Business Administration	Global Economics	Economics						

### SKKU Credit

SKKU Credit	Class Hour/semester	Self Study Hour/semester	SKKU Credit	Class Hour/semester	Self Study Hour/semester
1	16 hrs	32 hrs	4	64 hrs	128 hrs
2	32 hrs	64 hrs	5	80 hrs	160 hrs
3	48 hrs	96 hrs	6	96 hrs	192 hrs

*\* 1 SKKU Credit requires 16 class hours and 32 self study hours in a semester.*

### Maximum Credits & Transfer

Undergraduates	18 SKKU credits	6~7 courses	<i>* Credit transfer should be determined by the home institution.</i>
Graduate	9 SKKU credits	3~4 courses	
MBA	15 SKKU credits	5~6 courses	

### IEC (International Exchange Course): Special Courses for Exchange Students

In an effort to provide tailored academic courses to international exchange students, the Office of International Affairs of SKKU offers the following courses every semester. Any international exchange students from partner universities are able to attend them.

Code	Title	Remark
IEC4001	Marketing Management & Strategy	Business
IEC4002	Business Strategy & International Management	
IEC4003	Organization & Human Resources Management	
IEC4004	Financial Management & Investment	
IEC4005	Information Systems & Management	
IEC4006	Understanding Financial Accounting	Economics
IEC4007	Economics in Global Environments	
IEC4008	Understanding Asian Culture	Asian & Korean Studies
IEC4009	Contemporary Korean Society & Culture	
IEC4010	Political & Economic Development in Korea	
IEC4011	Global Mind and Comparative Literature	
IEC4012	Arts and Science in Cross-Cultural Contexts	Humanities/Interdisciplinary

*\* The list is subject to change; courses can be added or removed from the list with prior notice in a specific academic term.*

### 2012 SKKU ISS (International Summer Semester)

Description	SKKU International Summer Semester is an annual summer program that lasts for four weeks. Details on the 2011 program are available at the official website; the program singles out the most intriguing theme of the year with which every course is cohesively related. A number of renowned professors around the world are going to share knowledge and insight with highly motivated international students on SKKU campus. Please contact us if you are interested to ask for more information about the program, including possible financial aids, including tuition waiver options.		
Official Website	<a href="http://summer.skku.edu">http://summer.skku.edu</a> ( <a href="#">Quick Link</a> )	Contact	<a href="mailto:mickim84@skku.edu">mickim84@skku.edu</a> / 82-2-760-0027

### RKP (Regular Korean Program)

Description	SKKU SLI (Sungkyun Language Institute) provides exchange student with Regular Korean Program in association with qualified lecturers and well-organized classroom materials.		
Official Website	<a href="http://www.skku.edu/sli">http://www.skku.edu/sli</a>		
Tuition Waiver Option	Exchange students are subject to tuition waiver option only in regular (spring/fall) semester.		
Others	<ul style="list-style-type: none"> <li>■ Credit : 9 SKKU credit - 9 credits is the maximum credit a student can earn by completing the RKP in one academic term.</li> <li>■ Class Schedule: 09:00 ~ 14:00 (Monday ~ Friday)</li> <li>■ Graduate students are not allowed to get RKP credits approved.</li> </ul>		

### Accommodation

Dormitory	Fee / four months	Type	Campus	Location
I-House	1,700 USD	Double	Humanities and Social Sciences Campus	Off-campus
Koart Ville		Double		
Migaon Ville		Flat		
Shin-gwan	1,900 USD	Double	Natural Sciences Campus	On-campus

\* SKKU housing may not be provided to students whose official nomination is informed to us late: first come, first served.  
 \* Exchange students are expected to pay dormitory fee before their arrival at SKKU through bank wire.  
 \* Housing plan and fee are subject to change with prior notice; exact move-in date will be notified to each accepted student.

### Global Student Network: Help & Information Club (Buddy Program)

SKKU OIA closely cooperates with the "Global Student Network; Help & Information Club (GSN HI-CLUB)", which is a student buddy group that helps and supports exchange students. They are going to make international students life in SKKU more enjoyable and memorable in many ways for sure.

*Their main responsibilities are:*

- to organize an orientation and cultural events for exchange students in collaboration with the SKKU OIA
- to provide pick-up service to new-comers from the airport to SKKU dorm

#### ■ NOTE 1: Admission Package

SKKU International Office will send each accepted exchange student an admission package which includes a certificate of admission, invitation letter (for visa application), an exchange student handbook, an SKKU International Summer Semester brochure, and additional useful materials once document evaluation period finishes.

#### ■ NOTE 2: Additional Resources

This document and additional useful resources, such as exchange student handbook, survival kit "way to SKKU", and pick-up application form, etc., are available on our website. Please visit <http://www.skku.edu/eng> > international > Inbound exchange program for more information about the SKKU exchange program and other recourses you can refer to.

*\* Please note that Information provided in this document is subject to change due to the university's circumstance.*